

## Christ Church C of E Infant School & Nursery

### LUNCHTIME PROCEDURES FOR BEHAVIOUR AND INJURIES

Report to	Injury	Behaviour	Strategies and Sanctions
Lunchtime Supervisory Assistants  Accident book (all injuries)	Minor cuts and grazes  <b>Minor</b> bumps (not including headbumps), child not in distress or dazed, no evidence of injury	Arguments / falling out / teasing  Name calling / swearing  Rough games  Minor aggressive behaviour  Uncooperative behaviour  Actions that may cause injury  Minor rudeness to lunchtime staff or non-compliance	Listen to all sides  Encourage apologies  Find a friend  Firm reminder re: unacceptable behaviour  Stop the game  Separate children, stand with Supervisor or by wall for 'time-out'  Involve in positive play
<b>First Aider &amp; Senior Lunchtime Supervisor</b>	<b>All</b> head bumps (including where no lump has appeared) and injuries other than very minor (all of these must have a note given)	Significant aggressive or uncooperative behaviour  Racist language or behaviour	Removal from playground, classroom or dinner hall by Senior Lunchtime Supervisor  Report to Deputy at end of lunchtime or immediately if significant injury involved
First Aider & Class Teacher	Any injury that may need monitoring during the afternoon or needs to be reported to parents	Fighting (other than 'play-fighting')  Significant rudeness or physical aggression to lunchtime staff	
First Aider & Head/Deputy	Significant bumps, cuts or grazes  Possible sprains or fractures	Repeated poor behaviour  Suspected bullying or victimisation	

**continued**

## Appendix 1

Please endeavour to keep all children in the playground (fresh air and exercise!). Children should only come to the entrance hall **accompanied by a Lunchtime Supervisor** for two reasons:

- **Major behaviour incident**
- **Injury/illness giving cause for concern**

Please monitor children feeling poorly whilst outside (in the fresh air) unless they are obviously quite poorly, distressed or deteriorating.

**EXCEPTIONS – Children with specific care plans displayed on office noticeboard:**

**alert Head or Deputy and a first-aider immediately if these children feel or look unwell**